



**MPHA Annual Conference and Business Meeting
Harrah's Casino and Hotel, Tunica, Mississippi
September 22 – 24, 2010**

Exhibitor Representatives

Each exhibitor must provide an attendant within his exhibit space during the open hours of the trade show as defined under Exhibit Date and Hours. All exhibitor personnel are to register and pick up their badges. No more than two company representatives are permitted for single booth rental. Additional tickets for meals and social functions may be purchased at the registration desk.

Liability and Security

Each exhibitor is responsible for safeguarding his goods, material, equipment and display at all times. General security will be provided by the Association for the conference period, but the Association is not responsible for the loss of any exhibit material.

Hotel Reservations

All conference participants are responsible for making their own hotel reservations directly with their desired hotel. Harrah's Casino in Tunica, Mississippi is the headquarters hotel for the meeting. For reservations, phone 1-866-635-7095.

Social Functions

Social functions sponsored by exhibitors must not be scheduled during exhibit hours and must not conflict with the activities conducted by the Association.

Booth Assignments

Assignment of booths will be made on a first-come, first-served basis. MPHA reserves the right to allot space and to accept or reject all booth requests.

Exhibit Fee

The rental fee for a 6' table with skirt and two (2) chairs is \$450.00. The exhibitor must provide notification by September 1, 2010, if an electrical outlet is needed.

Fee Refund Policy

Cancellations made on or after September 1, 2010 will not receive a refund.

Shipping and Storage

Due to lack of storage space, Harrah's Casino asks that packages not be sent directly to the hotel. Packages with your materials may be sent ahead of time after contacting "Grand Events" at 1-901-366-0670 for instructions and fee schedules.

Fire and Safety

All materials and exhibits are subject to fire and safety regulations in force by state or city fire authorities. Volatile or flammable fluids, substances, materials of any nature prohibited by city fire regulations or insurance carriers are prohibited in any booth.

Installation of Exhibits

Booths will be ready for set-up Wednesday, September 22, 2010. All exhibits must be in place and ready for inspection by 10:00 a.m. that day. Exhibitors are responsible for delivery of exhibit material to the assigned booth.

Trade Shows and Hours

MPHA will hold its annual meeting September 22 – 24, 2010. Exhibit hours are tentatively set as follows:

Wednesday, September 22, 10:00 a.m. – 6:30 p.m.

Thursday, September 23, 9:30 a.m. – 6:30 p.m.

Dismantling of Exhibits

No packing of equipment, literature, other material or dismantling of exhibits will be permitted until the exhibit closes on Thursday, September 23 at 6:30 p.m.

